



COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

A meeting of the Marathon County Public Library Board of Trustees,
Monday, October 16, 2023, at 12:00 noon
Library Headquarters, Wausau Community Room.

Persons wishing to attend the meeting by computer or phone may log or call into the meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/429427797> or number [1 866 899 4679](tel:18668994679). Access Code for dialing in 429-427-797.

When you enter the meeting, PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (10 minutes) Public Comments *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for concerned citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting library-administration@mcpl.us)*
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Valley Library Service
7. (10 minutes) January 2024 Meeting Date Change – For Discussion and Possible Action
8. (10 minutes) 2024 MCPL Holiday Closures – For Discussion and Possible Action
9. Announcements
10. Request for Future Agenda Items
11. Next Meeting Dates
 - Monday 11/20/2023
 - Monday 12/18/2023
12. Adjournment

Signed: 
Library Director or Designee

*All times are approximate and subject to change

*Any person planning to attend this meeting who need special accommodations in order to participate should call the Library Administration Office at 715-261-7213 or e-mail library-administration@mcpl.us one business day before the meeting.

EMAILED TO: Wausau Daily Herald, City Pages, and
EMAILED TO: Other Media Groups
EMIALED BY: H. Wilde
EMAILED DATE: October 12, 2023
EMAILED TIME: 9:05 a.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Marathon County Public Library Budget vs Actual (Library cost center) for September, 2023

Ledger Account	Amended Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library Cost Center				
Revenues				
46170 Sale of Maps, Poll Lists, Copies	\$ 10,000.00	\$ 1,339.90	\$ 5,608.98	\$ (4,391.02)
46190 Other General Government Fees	\$ 20,000.00	\$ 5,510.00	\$ 27,501.54	\$ 7,501.54
46197 Employer Share of Insurance*	\$ -	\$ 34,684.79	\$ 34,684.79	\$ 34,684.79
46199 Employee Share of Insurance*	\$ -	\$ 4,720.27	\$ 4,720.27	\$ 4,720.27
47393 Local Department Charges Internal Service Fund*	\$ -	\$ 266.47	\$ 266.47	\$ 266.47
46710 Library Fees	\$ 50,000.00	\$ 2,361.47	\$ 35,956.80	\$ (14,043.20)
48200 Rental of Buildings and Property	\$ 43,153.00	\$ -	\$ 31,614.75	\$ (11,538.25)
49210 Transfer from the General Fund	\$ 356,603.00	\$ -	\$ 356,603.00	\$ -
Total Revenues	\$ 479,756.00	\$ 48,882.90	\$ 496,956.60	\$ 17,200.60
Personnel Expenses				
51111 Salaries and Wages	\$ 2,087,903.00	\$ 155,582.79	\$ 1,426,472.66	\$ 661,430.34
51120 Overtime	\$ -	\$ -	\$ -	\$ -
51390 Other Special Pay	\$ (69,000.00)	\$ 854.89	\$ 14,760.37	\$ (83,760.37)
51580 Unemployment Compensation	\$ 2,085.00	\$ -	\$ -	\$ 2,085.00
51510 Social Security	\$ 159,783.00	\$ 11,543.65	\$ 103,486.26	\$ 56,296.74
51520 Retirement Employers Share	\$ 131,080.00	\$ 9,637.67	\$ 77,275.90	\$ 53,804.10
51541 Dental Insurance	\$ 12,651.00	\$ 890.38	\$ 7,884.46	\$ 4,766.54
51550 Life Insurance	\$ 943.00	\$ 37.99	\$ 313.44	\$ 629.56
51560 Workers Compensation	\$ 1,283.00	\$ 266.47	\$ 2,121.38	\$ (838.38)
51590 Other Employer Contributions	\$ 37,998.00	\$ 1,722.00	\$ 29,220.46	\$ 8,777.54
51593 Health Insurance	\$ 500,900.00	\$ 33,794.41	\$ 303,601.79	\$ 197,298.21
Personnel Expenses Total	\$ 2,865,626.00	\$ 214,330.25	\$ 1,965,136.72	\$ 900,489.28

Operating Expenses

52130 Accounting and Audit Services	\$	1,300.00	\$	-	\$	-	\$	1,300.00
52131 Financial, Banking and Investment Services	\$	1,300.00	\$	104.85	\$	757.25	\$	542.75
52192 Other Professional Services	\$	6,500.00	\$	-	\$	-	\$	6,500.00
52250 Telephone, Internet and Cable	\$	-	\$	-	\$	-	\$	-
52250 Telephone, Internet and Cable	\$	25,000.00	\$	5,512.95	\$	16,877.35	\$	8,122.65
52420 Machinery/Equipment Maintenance Services	\$	6,500.00	\$	-	\$	6,059.00	\$	441.00
52560 Other Special Services	\$	47,000.00	\$	1,424.94	\$	21,965.73	\$	25,034.27
52561 Reimburse County	\$	5,000.00	\$	-	\$	5,502.00	\$	(502.00)
52140 Technology Services	\$	27,500.00	\$	-	\$	-	\$	27,500.00
52932 Copier Charges	\$	-	\$	-	\$	3,826.63	\$	(3,826.63)
52990 Sundry Contractual Services	\$	9,000.00	\$	80.99	\$	5,092.53	\$	3,907.47
53110 Postage and Courier	\$	2,500.00	\$	-	\$	752.28	\$	1,747.72
53130 Printing and Forms	\$	10,000.00	\$	172.00	\$	4,052.00	\$	5,948.00
53142 Software - IT	\$	-	\$	523.80	\$	3,576.80	\$	(3,576.80)
53161 Books Library	\$	280,326.00	\$	12,156.50	\$	173,906.90	\$	106,419.10
53168 Audio-Visual Materials	\$	60,527.00	\$	5,643.50	\$	36,364.83	\$	24,162.17
53169 E-Books Library	\$	29,100.00	\$	-	\$	29,088.59	\$	11.41
53190 Office Supplies	\$	28,800.00	\$	415.27	\$	17,424.47	\$	11,375.53
53220 Subscriptions	\$	19,000.00	\$	-	\$	2,387.08	\$	16,612.92
53221 Electronic Subscriptions	\$	21,000.00	\$	-	\$	15,657.93	\$	5,342.07
53240 Membership Dues	\$	104,701.00	\$	-	\$	104,181.84	\$	519.16
53250 Registration Fees/tuition	\$	4,000.00	\$	-	\$	974.00	\$	3,026.00
53260 Advertising	\$	4,000.00	\$	69.91	\$	1,137.11	\$	2,862.89
53321 Personal Auto Mileage	\$	3,000.00	\$	289.59	\$	1,361.92	\$	1,638.08
53340 Commercial Travel	\$	-	\$	3.10	\$	3.10	\$	(3.10)
53350 Meals	\$	400.00	\$	-	\$	-	\$	400.00

53360 Lodging	\$	400.00	\$	-	\$	-	\$	400.00
53410 Meeting Expenses	\$	-	\$	-	\$	-	\$	-
53410 Meeting Expenses	\$	2,000.00	\$	-	\$	479.85	\$	1,520.15
53494 Technology Supplies	\$	10,000.00	\$	165.97	\$	1,813.08	\$	8,186.92
53936 Other Supplies	\$	-	\$	-	\$	-	\$	-
53916 Other Personal Effects	\$	-	\$	-	\$	63.90	\$	(63.90)
53936 Other Supplies	\$	13,000.00	\$	-	\$	4,802.52	\$	8,197.48
55190 Insurance Other Premiums	\$	44,961.00	\$	-	\$	-	\$	44,961.00
55320 Building/Offices Rent	\$	65,000.00	\$	4,600.01	\$	37,030.60	\$	27,969.40
Operating Expenses Total	\$	831,815.00	\$	31,163.38	\$	495,139.29	\$	336,675.71
Total Expenditures	\$	3,697,441.00	\$	245,493.63	\$	2,460,276.01	\$	1,237,164.99
Net	\$	(3,217,685.00)	\$	(245,493.63)	\$	(2,460,276.01)	\$	1,237,164.99

* Health insurance expenses (46197,46199 and 47393) are not true revenue. They are part of the Workday conversion.

Marathon County Public Library Budget vs Actual (additional cost centers) September, 2023

	Amended Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library - Gift/Donation Cost Center				
Total Revenues	\$ 167,326.00	\$ 4,000.00	\$ 240,384.54	\$ 73,058.54
Total Expenditures	\$ 167,326.00	\$ 2,530.80	\$ 48,384.40	\$ 118,941.60
Library - Gift/Donation Cost Center Net	\$ -	\$ 1,469.20	\$ 192,000.14	\$ 192,000.14
CIP- Library Cost Center				
Total Revenues	\$ 639,835.00	\$ -	\$ 639,837.50	\$ 2.50
Total Expenditures	\$ 639,835.00	\$ 22,719.00	\$ 144,194.15	\$ 495,640.85
CIP-Library Net Change	\$ -	\$ (22,719.00)	\$ 495,643.35	\$ 495,643.35